



Local Government Act 1972
Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on Thursday 28th November 2024 in the Calder Room, Whalley Old Grammar School at 7.00pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Precept Budget Planning 2025/26

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting. The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1.	Attendance & Apologies	
	Present: Cllr Ball, Cllr Carlton, Cllr Highton (Chairman), Cllr Mirfin, Cllr Threlfall, Cllr Vickers. Apologies: Cllr Allen In Attendance: Liz Haworth (Parish Clerk)	2528/24
2.	Declaration of Interests	
	There were no declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda. LCC Cllr Representative in attendance.	2529/24
3.	Precept Budget Planning	
	A full discussion was had to plan and agree the budget for the expenditure of the forthcoming financial year. The calculations include for; <ul style="list-style-type: none"> • An increase in external expenses including PAYE/HMRC, administration costs, training and audit fees. • Material costs, inflation, village maintenance, and contractual obligations will continue to be met. • Vale Gardens and the Parish Closed Churchyard will be maintained. • An amount of £10,000 has been allowed for a community project. • £10,000 funding for the QEII Village Sports Hall Project. • The Parish Council will continue to support the Remembrance Sunday Parade by maintaining the war memorial, laying wreaths, funding road closures and providing PA system equipment at a cost of appx £2,000. • Grants and donations amounting to £5000 will be available for application to resident local groups and organisations. • Speed prevention measures will continue throughout the village with SpID rota placements costing circa £2000. • Support to local businesses and residents will continue with the Christmas lights display throughout December costing £2,800. 	2530/24

- Cash flow and earmarked and general reserves will continue to be monitored throughout the year.

Whalley Parish Council Precept Budget 2025/26									
	Actual 2023/24	Budget 2023/24	Actual to 31/11/2024	Projection to 31/3/2025	Total Projection 2024/25	Budget 2024/2025	Deficit/ Underspend	Proposed Budget 2025/26	
	B			C	D	F	E	G	
					B+C		F-D		
	£			£	£	£	£	£	
ADMINISTRATION									
1	Clerk's Salary/PAYE/HMRC	14,010	14,000	11,834	6,836	18,670	16,660	-2,010	21,000
2	Telephone/Broadband	180	180	120	60	180	180	0	180
3	Office Rent	520	520	347	173	520	520	0	520
4	Travel	10	320	38	45	83	320	237	250
5	Stationery/Admin/ICO	156	500	65	120	185	500	315	500
6	Website Services	815	588	588	303	901	800	-101	1,000
7	Computer/IT Security	79	0	79	0	79	0	-79	100
8	Advertising	0	350	0	0	0	350	350	250
9	Room Hire	382	300	248	112	360	300	-60	400
10	Insurance	1,173	1,250	1,382	0	1,382	1,250	-132	1,500
11	LALC/SLCC/CRE/PNFS Memberships	791	820	850	120	970	820	-150	1,000
12	Chairman's Allowance	0	100	0	0	0	100	100	100
13	Courses/Conferences	450	2,000	105	150	255	2,000	1,745	1,500
14	Audit Fees	670	650	920	0	920	650	-270	1,000
15	Bank Charges	0	0	0	0	0	0	0	0
	Sub Total	19,236	21,578	16,586	7,919	24,505	24,450	-55	29,300
MAINTENANCE & SUNDRIES									
16	Joint Burial Ground	0	0	0	0	0	0	0	0
17	Churchyard	7,032	8,200	2,984	12,616	15,600	9,400	-6,200	9,400
18	Vale Gardens	3,844	4,000	2,851	1,442	4,293	4,025	-268	4,200
19	Lengthsman	4,465	3,850	4,089	0	4,089	4,500	411	4,500
20	OGS Grass	0	0	350	0	350	0	-350	350
21	Bus Shelter	0	0	0	0	0	0	0	0
22	Other Maintenance	1,492	2,200	0	500	500	2,200	1,700	2,200
	Sub Total	16,833	18,250	10,274	14,558	24,832	20,125	-4,707	20,650
COMMUNITY									
23	Bench Audit	2,875	3,000	1,931	860	2,791	3,000	209	2,000
24	Community Project	29,350	10,000	0	10,000	10,000	10,000	0	10,000
25	Defibrillator	232	0	0	200	200	0	-200	400
26	Grants & donations	7,030	4,000	0	5,000	5,000	5,000	0	5,000
27	SpID and Highway	227	0	1,578	656	2,234	0	-2,234	2,000
28	QEII	27,540	0	293	5,000	5,293	10,000	4,707	10,000
29	War Memorial/Remembrance	1,261	100	966	1,000	1,566	1,600	34	2,000
30	Xmas Decorations/Lighting	3,385	2,500	3,463	2,300	5,763	2,500	-3,263	2,800
31	CCTV	575	0	0	0	0	0	0	0
	Sub Total	72,475	19,600	7,831	25,016	32,847	32,100	-747	34,200
	Contingency								
	TOTAL	108,544	59,428	34,691	47,493	82,184	76,675	-5,509	84,150

Precept Calculation 2025/26

Budget 2025/26

Cash Book & Earmarked & General Reserves as of 30/11/2024	113635
Less Expenditure Projection 1/12/2024 to 31/3/2025	47493
Total Predicted Year End Cash Book & Reserves Figure as of 31/3/25	66142

Plus Budget Expenditure for 2025/26 **84150**

Total Projected Cash Book, Reserves & Budget Figure 31/3/2026	150292
Earmarked & General Reserves as of 31/3/2026	66142
Budget Expenditure Projection 2025/2026 (precept 2025/26)	84150

Precept 2025/26 Request £84,150

Noted Reserves

Earmarked Reserves

Twinning Association	400
Bench (Molly Nutter)	1000
CCTV	10000
SpID	4000
QEII	1095

General Reserves	49647
Total	66142

Reserves: The Council must review its level of reserves and whilst there are no statutory level guidance, significant levels may give rise to comment by the Council's auditor.

Whalley Parish Council holds its reserves in line with those set out in the Joint Panel of Accountability and Governance March 2023 (p38 5.30-5.38) in that they are maintained at between three and twelve-months Net Revenue Expenditure. The smaller the authority, the closer the figure may be to 12 months expenditure,

<u>Proposed Precept</u>		Band D
Council Tax Base	equals	Council Tax
2025/26		
<u>84150</u>		
2014	equals	41.78

				Band D		
				Parish		
Parish Precept	Parish Precept	Tax Base	Parish Tax	Band D	Council	% change
2023/24	2024/25	2024/25	2024/25	Tax	2025/26	from
						2024/25
Whalley	64753	76675	1914	40.06	41.78	4.29

Year	Precept % Amount Change	Precept £
2023/2024	1.3	64753
2024/2025	12.5	75975
2025/2026	10.76	84150

4. Precept Budget Calculation	
It was resolved to approve the Budget Planning to set the Precept 2025/26 figure at £84150.	2531/24

Draft Minutes Subject to Confirmation

Signed by Chairman:

Date:

Councillor Martin Highton